

RUBRICS – ADD A RUBRIC TO AN EXISTING ACTIVITY

Share how you will evaluate a learner's assignment or task by adding a rubric to the activity. This tutorial shows how to add a rubric to an existing activity in your course.

You can add a rubric to:

- Submission folders
- Learning Objectives
- Quizzes
- Surveys
- Discussion Topics

In this example, we will add a rubric to an existing discussion topic.

Step 1.

Navigate to the **topic** you want to add the rubric to and click its **context menu**.

Step 2.

Select **Edit Topic**.

Step 3.

Click the **Assessment** tab.

Step 4.

Click **Add Rubric** to add an existing rubric to the activity. If you have not created a rubric, click **Create Rubric in New Window** to immediately create a rubric and add it to the activity.

Step 5.

Select the rubric which you want to use and click **Add Selected**. **The rubric is now added and displays in the Rubrics section.**

Step 6.

When you are ready, click **Save and Close**.

If you still require assistance on the matter, CITL offers support for your online course issues.
Please contact our Support Centre at <https://citl.mun.ca/support/>