

ADD A RELEASE CONDITION TO AN AWARD

Add release conditions to an award so users will automatically receive the award when the specified conditions are met. This tutorial shows how to add a release condition to an award.

Step 1.

To begin, from the **Awards** tool, click **Course Awards** to view the badges and certificates associated with your course.

Step 2.

For the award you would like to add a release condition to, click **Edit Properties**.

Step 3.

Next, click **Create**. Select a **Condition Type**, which specifies what will trigger the restriction and release an award and make a selection.

Step 4.

Next set the condition details, which further define when an award is released and make a selection. Then, if necessary for the condition type, select a criterion from the **Criteria** dropdown menu. When you are done configuring the release condition, click **create**.

Step 5.

The newly created release condition is displayed. You can add multiple release conditions to an award. When you are ready, click **Save**.

Now when the specified release conditions are met by a user, they will receive the award. Recipients get both popup and minibar notifications.

Add release conditions to an award so users will automatically receive the award when the specified conditions are met.

If you still require assistance on the matter, CITL offers support for your online course issues. Please contact our Support Centre at <https://citl.mun.ca/support/>