

UPLOADING A TOPIC

Upload files from your computer or device to include as topics in your course. This tutorial shows the steps to upload a file into a module or submodule.

Step 1.

Click **Upload/Create** in the submodule you want to upload the file to.

Step 2.

Select **Upload files**, to add the file **drag and drop it** onto the upload target or click **Upload** to browse for your file from your computer/device.

Step 3.

Once the upload is complete, click **Add**. The file will display as a topic in your course.

If you still require assistance on the matter, CITL offers support for your online course issues.
Please contact our Support Centre at <https://citl.mun.ca/support/>