DELETE A MODULE

Deleting a module removes it and all the material it contains from your content area. This tutorial shows the steps to delete an entire module at once.

Step 1.

Navigate to the module you want to delete from the Table of Contents.

Step 2.

Click the **context menu** rext to the module title in the content area.

Step 3.

Select **Delete Module**, a dialog box will pop up.

Step 4.

In the dialog box, there are 2 options;

- 1. The default prompt option is to remove the materials from content, but preserve them in other course locations where you have made them available. This means that you can add materials back to Content later.
- 2. The other option is to remove them permanently everywhere in the course.

Once you have selected one of the two options, click on **Delete.** The module will then be deleted.