

CREATE A VIDEO OR AUDIO TOPIC

You can directly add a various type of learning materials including video and audio directly in the Content tool. This tutorial shows how to create a video or audio topic.

Step 1.

Begin in the module/submodule where you want to add a video/audio topic.

Step 2.

Select a **module/submodule** and click on **Upload/Create**.

Step 3.

Select **Video/Audio**. When adding a video or audio, you can either add it from a web page or upload a file from your computer/device. There will be 2 tabs, 1 being **Web Video or Audio** and the other one being **Upload**. Choose your desired method of adding a video/audio.

Step 4.

If you want to add it from the web, paste the **URL** or **Embed Code** in the **Enter URL or Embed Code field**. To upload a video, click on the **Upload** tab and **Browse** or **drag and drop your video/audio** into the field. The maximum file size is 1GB to for uploading. If you are adding it from the web, skip to Step 7.

Step 5.

You can add subtitles into your video/audio topic when uploading them, to add subtitle click **Add Subtitles**.

Step 6.

An Add Subtitles panel will pop up, here you can select a language of the subtitle. Then click on **Browse** to browse for the subtitle file on your computer/device. The subtitle file must be in SRT or WebVTT extension. Once selected and added, you can choose to add more subtitles below it if necessary. When ready, click **Done**.

Step 7.

Click **Save** to add the video as a topic in your course. It will then take you to the page where the preview of your video/audio is displayed.

If you still require assistance on the matter, CITL offers support for your online course issues.
Please contact our Support Centre at <https://citl.mun.ca/support/>