5 TIPS FOR TEACHING SYNCHRONOUSLY

KEEP IT SIMPLE

Don't feel the pressure to prepare to deliver a 50 minute lecture. Focus on the key elements of your course plan, specifically those areas that would generate questions in class.

LET YOUR STUDENTS KNOW HOW TO PARTICIPATE

Before you begin , let your students know if you will be recording the lesson. Use the participant window to engage with your students. The hand-raise option is good if students have access to a mic and respond that way. Students without a mic should be directed to post questions in the text chat, which you can monitor and respond to when appropriate.

DON'T WORRY IF NOT EVERYONE PARTICIPATES

Like in your face to face class, some students participate passively and that is OK, especially if you intend to record the session and make it available after the class.
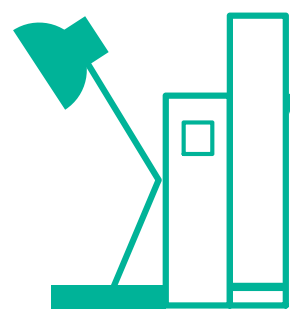
MUTE YOUR MICROPHONE

If more than one person is in the room with a microphone enabled, it can cause unnecessary feedback for all. Advise your students that if they are not speaking, they should mute their mic - this is a good practice for you as well. Students have the ability to mute their own mic - or you can do it for them.

PLAN REGULAR CHECK-INS

Like in the classroom, if you are lecturing, it is good to do check-ins to make sure your students are "still with you". For example: ask if they have any questions - advising them to raise their hand if they do, or add an emoji if they don't .

WANT MORE INFORMATION?

For more help on how to use synchronous teaching tools, please contact CITL's Support Centre.

citl.mun.ca/support